

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

## Bingley Town Council Full Council meeting

Date: Thursday 21<sup>st</sup> March 2024

To: All Members of Bingley Town Council (Beckwith, Carney, Clough, Drucquer, Fenton, Forrest, Gentleman, Gibbons, Goode, Heseltine, Malik, Miah, Shaw, Truelove, Williams, Winnard)

Dear Councillors,

You are summoned to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 26<sup>th</sup> March 2024 at 6.30pm at St Aidan's Church Hall, Canal Road, Crossflatts, Bingley.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'E. Haskins', is placed over a light grey rectangular background.

Eve Haskins, Town Clerk

Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

[townclerk@bingleytowncouncil.gov.uk](mailto:townclerk@bingleytowncouncil.gov.uk)

07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

## AGENDA

### **2324/215 Chair's remarks**

To receive remarks from the Chair.

### **2324/216 Apologies for absence**

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

### **2324/217 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

### **2324/218 Minutes of previous meeting**

To approve the minutes of the Full Council meeting held on 27<sup>th</sup> February 2024 (attached).

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**2324/219 Confidential items to be discussed in confidence after item 2324/234**

To consider if any items on the agenda need to be discussed in confidence after item 2324/234, following exclusion of the press and public, due to their sensitive nature.

**2324/220 Representation from Bradford Council's Ward Officers**

To receive representation from Bradford Council's Ward Officer for Bingley Rural and Assistant Ward Officer for Bingley.

**2324/221 Public participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2324/222 Representation from Bradford Council Ward Councillors**

To receive representation from Bradford Council Ward Councillors.

**2324/223 Ongoing items**

To receive information/updates on the following ongoing issues and to agree further actions where necessary:

- a) Bingley Pool.

**2324/224 Finance**

- a) To receive and approve the schedule of payments for March 2024 (to follow).
- b) To agree the bank reconciliations for February 2023 (attached).
- c) To approve the Review of Effectiveness of the Internal Auditor (attached).

**2324/225 Events, Marketing and Communications Committee (EMACC) (Councillor Gibbons)**

To receive an update from the recent EMACC meeting (draft minutes attached) and to agree any actions.

**2324/226 Finance and General Purposes (F&GP) Committee (Councillor Winnard)**

To note for information the update from the F&GP Committee (draft minutes attached), including on the following:

- Green and Clean.
- Allotments: including ratification of the allotment rent increase for 2024-25.
- To approve the recommendation to transfer most of the precept, once received next month, into the Public Sector Deposit Fund.
- To ratify the Financial Risk Assessment Policy and to note the Fire Procedures.
- Asset Register reviewed.
- New website provider agreed.

**2324/227 Neighbourhood Plan Working Group (NPWG) (Councillors Williams)**

To receive an update from the NPWG (draft minutes attached).

**2324/228 Planning Committee (Councillor Clough)**

To note for information the update from the Planning Committee (draft minutes attached).

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**2324/229**      **Five Rise way-marking** (Councillor Gibbons)

To receive a progress update on the Five Rise way-marking project.

**2324/230**      **Town Clerk's Report**

To receive the Town Clerk's Report, including any correspondence received to note which has been referred to Bradford Council (attached).

**2324/231**      **Correspondence**

To consider any correspondence received by the Council and to agree any actions, including the following:

- a) Email from resident re Freedom of Information request re litter picking attendance.
- b) Email from Bradford Council's Keighley Area Coordinator's Office re Community Energy Fund.
- c) Email from YLCA re request for photos for their Annual Review 2023-24.
- d) Email from Bradford Council's Traffic and Highways Department re proposed footpath improvement across Cottingley Recreation Ground.

**2324/232**      **Promotional items**

To consider any promotional items that the Town Council wishes to publicise from this meeting.

**2324/233**      **Date of the next meeting**

To agree the date of the next Full Council meeting as Tuesday 30<sup>th</sup> April 2024, due to take place at Eldwick Memorial Hall, Otley Road, Eldwick, Bingley, BD16 3EQ.

**2324/234**      **Exclusion of press and public**

To resolve that members of the press and public be excluded from any items under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

**2324/235**      **Policies**

To review and approve the Business Continuity Plan (attached).